

NATIONAL WOMEN'S COUNCIL

Notice of Vacancies

The National Women's Council (NWC), a corporate body operating under the aegis of the Ministry of Gender Equality and Family Welfare, works towards the promotion of women's empowerment and gender equality. The NWC is inviting applications from suitably qualified candidates to fill in the following vacancies on its establishment:

1. POSTS

(A) Programme Assistant (Women's Association Unit/Project Unit)

(B) Dressmaking Teacher

(C) Craft Instructor

2. AGE LIMIT

Candidates should not have reached their 45th birthday by the closing date for the submission of applications. However, the age limit is not applicable to Public Officers and employees of Parastatal Bodies.

3. For Post (A) Programme Assistant (Women's Association Unit/Project Unit)

(i) QUALIFICATIONS

(A) A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education "Advanced Level" or an equivalent qualification acceptable to the Board.

(B) Candidates should:

- (i) reckon at least three years' post qualification experience in activities related to the development of women or social work;
- (ii) possess interpersonal and communication skills; and
- (iii) be computer literate

NOTE:

Candidates should produce written evidence of experience/knowledge claimed.

(ii) SALARY SCALE

Rs 25745 x 300 – 26945 x 320 – 28865 x 350 – 30,965 x 400 – 31765 x 425 – 33040
X 560 – 35840 x 725 – 37290 x 925 – 39140 x 970 – 45930.

For Post (B) Dressmaking Teacher

(i) QUALIFICATIONS

- A. A Cambridge School Certificate or Passes obtained on one certificate at the General Certificate of Education "Ordinary Level" either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.
- B. A Certificate in Garment Making from a recognised institution.
- OR**
- Equivalent qualifications to A and B above acceptable to the Board.

(ii) SALARY SCALE

Rs25445 x 300 – 26945 x 320 – 28865 x 350 – 30965 x 400 – 31765 x 425 – 33040 x 560 – 35840 x 725 – 37290 x 925 – 39140 x 970 -42050.

For Post (C) Craft Instructor

(i) QUALIFICATIONS

Candidates should:

- (i) Possess at least the Certificate of Primary Education; and
- (ii) Reckon at least 10 years' experience in craftsmanship (sewing, embroidery, etc).

(ii) SALARY SCALE:

Rs23045 x 300 – 26945 x 320 – 28865 x 350 – 30965 x 400 – 31765 x 425 – 33040 x560 – 35280.

4. Mode of Application

- a) Qualified candidates should submit their application on the prescribed form which may be obtained either at the National Women's Council, 1st Floor, London Centre, Rémy Ollier Street, Port Louis or on the website of the NWC at [**nwc.govmu.org**](http://nwc.govmu.org);
- b) Incomplete, inaccurate or inadequate filling of the Application Form shall entail elimination of the applicant;
- c) Applicant should possess all certificates/qualifications/ testimonials at the time of application.

- d) Non-submission of information/documents/certificates will entail disqualification of the applicant;
- e) **Copies** of relevant certificates/testimonies/documents and National Identity Card must be attached to the application;
- f) The originals of birth and educational certificates should not be submitted with the application, but applicants should produce these if and when called upon to do so; and
- g) The onus for the submission of equivalence of qualification (if applicable) from the relevant local authorities rests with the candidate.

5. Closing Date of Application

Applications should reach the Manager, National Women's Council, 1st Floor, London Centre, Rémy Ollier Street, Port Louis, **not later than 24 February 2026 at 15.30 hrs.**

6. Note:

- (i) Only the best qualified candidates will be called for interview.
- (ii) Applications not made on the prescribed form will not be considered.
- (iii) Selected candidates would be required to present their character certificate during interview.
- (iv) The post applied for should be clearly marked on the top left-hand corner of the envelope.
- (v) Applications received after the closing date will not be considered.
- (vi) The National Women's Council reserves the right not to make any appointment as a result of this advertisement.

National Women's Council
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Date: 04 February 2026